**Food Vendor Application - 2018**

To be considered as a Food Vendor for the 4th annual **Tennessee Medieval Faire** (May 19-20, 26-27-28, June 2-3; 10a-5p ET) located at 550 Fiske Rd, Harriman, TN, please review guidelines on page 2 and submit this one-page application by **April 2, 2018**. Please include your menu and representative pictures of your work to be juried. Please include a photo of yourself and your booth in event-themed costume/décor, if available. We will let you know as soon as possible whether or not your menu--and which items--have been accepted. A 12’x12’ tent space with electricity is **$70/day \* 7 = $490**. Preference will be given to vendors who can vend on all show days. If accepted, you will receive a contract and other information. All signed paperwork is due with payment by **April 20, 2018**. Late payment is subject to an additional fee of $50.

**Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shop or Business Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Text? Yes\_\_\_ No\_\_\_\_

E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**List Food Items** (we reserve the right to limit items) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Price Range** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Selling From: Rig\_\_\_\_ Tent\_\_\_\_\_ Cart\_\_\_\_\_ Size? \_\_\_\_\_\_x\_\_\_\_\_\_\_\_**

**Will you Need** Water?\_\_\_ Electricity?\_\_\_\_ Details\_\_\_\_\_\_\_\_\_\_\_ Primitive Onsite Camping? \_\_\_\_\_\_

**Physical/Health Issues, Other Info or Requests**? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**General Liability Insurance** is required for vendors **cooking** onsite ($1 mm per occurrence and $2 mm aggregate with producers listed as additionally insured: Darkhorse Entertainment, LLC (d/b/a Tennessee Medieval Faire), 150 Culton Ln, Kingston, TN 37763). A copy of your current GL certificate is due with booth fee payment. Please contact us with issues.

**Health Permits** are required for all food vendors. A mobile permit and a permit to sell pre-packaged food through the Dept of Ag are valid. If needed, temporary permits are issued by Preston Woody, Roane County Health Department (865-354-1220, x109, Preston.Woody@tn.gov ) for $30 cash per weekend. Health inspection is usually done the morning of opening.

Festival Use: Accepted Yes\_\_\_ No\_\_\_ Initials\_\_\_\_ Date\_\_\_/\_\_\_/\_\_\_

Comments:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**General Vendor Guidelines – 2018**

**(Please keep this page for your reference)**

**Festival Site Address**: 550 Fiske Road, Harriman, TN (30 miles west of Turkey Creek, Knoxville)

**Mailing Address**: 125 Barrie Ln, Kingston, TN 37763

**Juried/Quality**: This show is juried to ensure quality and fit. Crafts must fit within event time-period (Medieval circa 500-1500). An approved craft vendor MUST hand-craft his/her own work. No imported work, work made from kits, or work made by others (with the exception of master and supervised apprentice). Food products must be of high quality and also reflect the time-period. Food vendors must comply with health department rules and regulations, provide a current copy of liability insurance, and (if cooking onsite) vendors are to list the show producers as “additionally insured.”

**Fees**:For a 12’x12’ tent space, the vendor fee is $30/day for crafts or $70/day for food. Payment and signed contract are due after being approved for the show. Please write checks or money orders to **Darkhorse Entertainment, LLC**. In the memo line, write Craft Fee *or* Food Fee. Payment is non-refundable within 30 days before the show opens, unless the show is totally cancelled before opening. A $25 fee will be added for returned/NSF checks. Late payment is subject to an additional $50 fee.

**Tents**:Vendors will provide own tent, booth, cart, tables, chairs and décor. Tents must be flame retardant. Vendors must provide and maintain one fire extinguisher per booth (5-10lbs, 20 lbs for booths with flame/fire). Water and power are available, but limited (preference will be given to food vendors and craft demonstrators). Please indicate utility requests on your application.

**Tent Décor & Costumes**: The tent or cart décor must also fit the festival theme. Contemporary table and chairs legs must be covered completely with “period” cloth. Plastic or contemporary storage containers must be kept out of sight. All participants are required to wear costumes that fit the festival theme and family nature of the show.

**Hawking & Patron Interaction**: “Hawking” (drawing attention to your wares) is encouraged if done in a “period,” neighborly and family-friendly way. Pleasantly interacting with patrons and actors is encouraged.

**Attendance**:Your booth must be attended at all times. Having an assistant is encouraged to give you breaks. All participants must be listed on the participant form for security check-in and have signed a release agreement for our records. Inviting guests to come through the participant check in is strictly forbidden. The festival is open rain or shine. Vendors who do not vend during bad weather (but the show is open) might not be asked back.

**Credit**: Being able to accept both cash and credit/debit cards is encouraged. Vendors must bring own “bank.”

**Security:** Gates will be closed after show hours. However, the festival is **not** responsible for loss due to weather, theft, etc. Do **not** leave valuables in your booth overnight.

**Camping**: Some primitive onsite camping is available, if necessary and requested. Showers are available through Anytime Fitness 1225 S Roane St, Harriman with the purchase of a 24/7 pass card ($10/5 people). Ask Lesley Hensley, Manager, 865-590-7429.